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**From:** Rizzo, George [Rizzo.George@epa.gov]  
**Sent:** 4/27/2022 8:42:11 PM  
**To:** Horsey Laura [Laura.Horsey@doe.k12.de.us]  
**CC:** Stanmyer, Ruby [Stanmyer.Ruby@epa.gov]; Richardson, William [Richardson.William@epa.gov]; Perkins, Christian [Perkins.Christian@epa.gov]  
**Subject:** DE DOE FY2021 WIIN 2107 Grant No. 96372901-2

Ms. Horsey,

I apologize for the delay in reviewing Delaware DOE's application for its FY2021 WIIN 2107 Grant allotment of \$90,000. However, EPA needs additional information before we can process DOE's FY2021 allotment of \$90,000.

1. DOE needs to submit an updated work plan which includes a description of the activities that will be supported by the \$90,000 increase in funding.
2. The budget documents need to be revised as follows:
  - The submitted SF424 lists \$90,000 as the total requested amount. Since this is a continuation of the original grant awards of \$209,000 for FY2018-2019, plus \$88,000 for FY2020, the FY2021 allotment of \$90,000 needs to be added to the grant application. The amount entered in blocks 18a and 18g should be \$387,000. Please submit a revised SF424 that includes this amount.
  - The submitted SF424A indicates that the entire \$90,000 has been assigned to the "Supplies" category. In previous applications, DOE has stated that some of its WIIN grant funding has been passed to the Delaware Division of Public Health Laboratory to provide for lead testing of tap samples collected at schools and child care centers. Assuming that DOE plans to continue using its entire FY2021 allotment for laboratory services, all or part of the allotment should be assigned to the "Contractual" category.
  - Please submit a revised SF424A which includes the category change requested above and includes separate columns for the combined FY2018-2020 funding and the FY2021 application.
  - The budget/project periods for this grant end on 9/30/2022. Assuming that DOE wants to extend the budget/project periods for one year, please include a request for a time extension when the revised work plan and budget documents are re-submitted. EPA can then process the time extension approval with the budget increase in one award. Please enter the new end date of 9/30/2023 in block 17b in the revised SF424.

Please send the requested documents to me at your earliest convenience. Please let me know if you have any questions regarding the above. Thank you in advance.

George

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